

Present:	Councillor	Murphy (in the Chair)
	Councillors	Ali, Brock, Cummings, Driver, Emmott, Fitzpatrick, Holden, Iqbal, Jones, King, Lancaster, Piddington, Quinn, Shilton Godwin, Smart, Young and Zaman
	Officers	Clerk, Treasurer & Deputy Clerk, Director of Contract Services, Solicitor, Head of Corporate Services, Head of Finance, Head of Contract Services, Head of Organisational Development & Administration and Senior Corporate Services Officer - Governance
	In attendance:	Waste Infrastructure Delivery Programme (WIDP) Transactor
Apologies:	Councillors	Hewitt
	Officers	Deputy Treasurer

**M58 Urgent Business, if any introduced by the Chair**

There was no urgent business introduced by the Chair.

**M59 To receive declarations of interest in any contract or matter to be discussed at the meeting**

There were no declarations of interest received at the meeting.

**M60 To approve the minutes of the last meeting held on 13<sup>th</sup> December 2016**

RESOLVED: That the minutes of the last meeting held on 13<sup>th</sup> December 2016 are approved as a correct record.

**M61 Public & Member Question Time**

There were no questions received.

**M62 Authority and Committee Work Programmes for the 2016/17 Municipal Year**

Members considered the report of the Head of Corporate Services that presented the Work Programme for the Authority and its Committees for the 2016/17 Municipal Year for approval.

The Clerk provided Members with an update on the Greater Manchester Combined Authority (GMCA) and the abolition of the Authority. It was explained that the Order to allow the Authority to become part of the extended GMCA was being progressed through the Parliamentary process. However, there were issues around borrowing powers and a full transition into the GMCA was not envisaged until April 2018. It was noted that the Authority would continue to operate as a separate legal entity for the 2017/18 financial year, although the Authority's staff would be co-located with the GMCA as soon as possible and

arrangements were being worked up in detail. In light of this, it was suggested and agreed that an item on GMCA Transition would be added to the Authority's Work Programme for consideration at the next Authority meeting on 10<sup>th</sup> February 2017. The recommendation within the report was amended to include the item.

A Member asked if the Authority's staff would transfer to the proposed GMCA Headquarters in City centre Manchester. It was confirmed that the Authority's staff would relocate, which would allow the retention of Metropolitan Place to house the Procurement Team.

Following the Clerk's update, the Head of Corporate Services provided Members with an update around the interim governance structure and the composition of the Task & Finish Groups. It was reported that the Authority, from January 2017 would move to monthly meetings and with the exception of the Audit & Standards Committee, the Committee meetings would cease and be replaced with the establishment of two Task & Finish Groups namely the Implementation of Behavioural Change & Communication Strategy Task & Finish Group and Review of Governance Arrangements Task & Finish Group. The draft Terms of Reference were set out at Appendix B of the report.

It was highlighted that the Work Programmes of the now ceased Waste Management Committee and Resources Committee had been reviewed and all areas will be covered elsewhere within the interim governance structure.

It was noted that the two Task & Finish Groups would take place on 18<sup>th</sup> April 2017 at 10.00 am (Review of Governance Arrangements) and 21<sup>st</sup> April 2017 at 10.00 am (Implementation of Behavioural Change & Communication Strategy). The Authority was asked to consider scheduling the April 2017 Authority meeting on one of those dates, and it was agreed to check availability prior to the 10<sup>th</sup> February 2017 meeting.

To enable the smooth transition to the Task & Finish Groups it was proposed to utilise the membership of the previous Committees, the report set out the composition of those Groups. In response to a Member's question, it was confirmed that Councillor Catherine Piddington was Chair of the Review of Governance Arrangements Task & Finish Group and Councillor Tony Cummings was Chair of the Implementation of Behavioural Change and Communication Strategy Task & Finish Group as detailed in the report. A recommendation reflecting the appointment of Chair's was added to the report.

A discussion took place around the Task & Finish Group's Terms of Reference and how they would be developed further by Members at their first meeting. It was suggested and agreed that Members would consider the scope of the Group, detailed Work Programmes, Terms of Reference and topics to focus on. A recommendation was added to the report to reflect Members comments. In terms of the Task & Finish Group's scrutiny and challenge function, it was confirmed that Officers would provide Members with guidance.

The Head of Corporate Services advised that the Audit & Standards Committee at their meeting on 18<sup>th</sup> January 2017 had requested that an item on the External Audit 2016/17 progress update be added to their Work Programme for the meeting scheduled to take place on 19<sup>th</sup> April 2017. The Authority approved the request and the recommendation within the report was amended accordingly.

RESOLVED: That the Authority:

- a) approves the Work Programmes for the 2016/17 Municipal Year attached to the report at Appendix A subject to:
  - 1) a GMCA Transition report being considered at the next Authority meeting on 10<sup>th</sup> February 2017; and
  - 2) an External Audit 2016/17 Progress Update report being considered at the 19<sup>th</sup> April 2017 Audit & Standards Committee meeting.
- b) approves the composition of the Task & Finish Groups;
- c) requests that the initial meetings of the Task & Finish Groups consider scope of the Group, detailed Work Programme and Terms of Reference;
- d) appoints Councillor Catherine Piddington as Chair of the Review of Governance Arrangements Task & Finish Group and Councillor Tony Cummings as Chair of the Implementation of Behavioural Change and Communication Strategy Task & Finish Group.

#### **M63 Exclusion of the Press & Public**

RESOLVED: That, in accordance with Section 100(4) of the Local Government Act 1972, the public and press are excluded from the meeting at this juncture for the following business on the grounds that it involves the disclosure of exempt information as defined in the respectively indicated paragraph(s) of Part 1 of Schedule 12A of the Act.

It would not be, on balance, in the public interest to disclose this information to the public and press for the reasons indicated within the report(s).

#### **M64 The Recycling & Waste Management Contract (the Contract) Savings Update Presentation**

Consideration was given to the Joint Officer's report that set out progress in relation to the development of savings options, and provided further information on the budget and Levy and allocation to constituent Districts in advance of the final budget and Levy being considered at the Authority's 10<sup>th</sup> February 2017 meeting.

The Solicitor to the Authority advised Members that the report contained material that was of the utmost commercial sensitivity and was subject to Legal Professional Privilege. Any disclosure of the information might seriously impact upon the Authority's commercial standing and/or legal position in taking forward the actions, discussions and proposals contained within the report.

The Director of Contract Services and Treasurer & Deputy Clerk led Members through the report. It was highlighted that recommendation d) should read Section 11 and not Section 10. As a result, the recommendation within the report was amended.

Members debated the information and sought clarification from Officers on a number of commercially sensitive areas.

Regarding press enquiries, Members were advised to contact the Head of Corporate Services who would co-ordinate responses. Additionally, Members would be provided with a briefing note that could be shared with colleagues following the meeting paying particular attention to the resources with and the GMCA (Transport) Levy.

A discussion took place about the Inter Authority Agreement (IAA) and how apportionment decisions would be made. It was agreed that the wording of the 'Continuous Apportionment Model' (CAM) would be amended to reflect Members views. The recommendation within the report was revised.

In terms of reports moving forward, Members suggested and Officers agreed it would be easier if reports highlighted where changes/developments had taken place.

Members thanked Officers for all the hard work taking place in a very fast paced environment.

RESOLVED: That the Authority:

- a) notes the progress and approves the strategies in relation to savings options, as set out in Sections 5 to 7 of the report;
- b) subject to correction of minor typographical errors, address changes and addition of a clarification sentence in the definition of the Continuous Apportionment Model (CAM) (to make it clear how consultation on the appropriate apportionment methodology will take place) approves the updated IAA as the basis for charging the Levy to constituent Districts (in accordance with the Joint Waste Authorities (Levies) (England) Regulations 2006), subject to the figures shown in the square brackets being confirmed at the 10<sup>th</sup> February 2017 Authority meeting, as set out in Section 8, and detailed in Appendix B of the report;
- c) approves the proposal to increase the 2017/18 Levy by £77.7m, so as to ensure the savings programme can be facilitated, and note arrangements proposed to ensure that the impact of those increases at District level is removed, as set out in Section 9 of the report;
- d) notes progress in relation to the appointment of additional resources, as set out in Section 10 of the report; and
- e) approves the strategies set out in Section 11 of the report.

The meeting opened at 9.30 am and closed at 11.08 am.

GMWDA